

KEEPING CLIENTS INFORMED



SARS ALERT!

PAYE Interim Reconciliation

- March 2011 to August 2011

Dear Client

SARS introduced a bi-annual IRP5 reconciliation in September last year. The interim reconciliation is due between 1 September and 31 October 2011. Together with the EMP501 reconciliation for the period March 2011 to August 2011, SARS requests the preparation of IRP5/IT3A certificates.

However, the IRP5 and IT3A certificates are only for the purpose of reconciling and are not to be issued to employees. SARS emphasized the importance of all employees being registered for Income Tax from February 2011, regardless of how much they earn.

Should you wish to make use of our services to complete and submit your EMP501 Reconciliation and IRP5/IT3A certificates, please e-mail Come du Plooy on cornedp@ctn.moorestephens.co.za by 30 September 2011 in order for us to plan accordingly.

Our fees (exclusive of VAT) are as follows:

Completion & submission of the EMP501 Reconciliation:	R610
Preparation & submission of the IRP5/IT3A certificates:	R60 /Certificate

There will be a 10% penalty on the total PAYE liability for the period on late submissions for the August 2011 EMP501 reconciliation. The due date for submission to SARS is 31 October 2011.

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